

PERSONAL REFERENCE – to be completed by a close friend

Applicant's name _____

The above named applicant is being considered for a teaching position at Desert Christian Academy. In this evaluation, please include any information that you feel is pertinent, and remember that your prompt appraisal of the candidate will help ensure full consideration. This reference is confidential, please email, mail or fax a completed form to **byoung@desertchristianacademy.org**, **Desert Christian Academy, 40-700 Yucca Lane, Bermuda Dunes, CA 92203. Fax (760) 345-81731.**

1. Please rate the applicant in each of the following areas:

| Qualities | Excellent | Good | Average | Poor | Do not know |
|-----------------------------|-----------|------|---------|------|-------------|
| Ability to work with others | | | | | |
| Consistency | | | | | |
| Creativity | | | | | |
| Flexibility | | | | | |
| Initiative | | | | | |
| Integrity | | | | | |
| Leadership | | | | | |
| Maturity | | | | | |
| Motivation | | | | | |
| Sensitivity | | | | | |

2. How long have you known the applicant and in what capacity?

3. What do you consider to be the applicant's outstanding talents or strengths? (Please give specific examples).

4. What do you consider to be the applicant's major weaknesses?

PERSONAL REFERENCE – Continued

5. What is your perception of the applicant's desire to work at Desert Christian Academy?

6. I recommend do not recommend recommend with reservation

this individual for employment at Desert Christian Academy.

Name _____ Position/occupation _____

Phone _____ Email _____

Address _____ street _____ city _____ state _____ zip _____

Signature _____